

Minutes of Regular Meeting  
Unit 540 Executive Board  
January 15, 2016

In the absence of Board President Fred Strong, Vice President Bill Ringbom presided over the meeting. Present were Board members Bob Karriker, Bill Ringbom, Bud Zeuschner, Pat Hallock, Charles Davis, Torre Houlgate-West, Bill Woodson, and Education Chair Leda Fields. Absent were board members Fred Strong and Louise Abbott.

1. Call the Meeting to Order. Bill Ringbom handed out copies of the agenda to the board members.
2. Review and Approval of the December minutes. Charles distributed copies to all board members, noting that several minor changes had been proposed since the draft copy of the minutes were sent out. After a brief discussion the minutes were approved with the proposed amendments.
3. Treasurer's Report. Pat distributed copies of December's treasurer's report. After December income of \$210 and expenses of \$366.50, the Unit ended the month with \$7382.62 in its checking account; we received a \$.25 interest payment in December on our savings account, resulting in an ending balance of \$3377.64. The Unit ended the month with a total balance of \$10,760.26. After a brief discussion her report was approved. Pat then further briefed the board on her efforts to update our financial records with California's Franchise Tax Board. They were missing our Forms 199N for 2010-2014, and she supplied those documents to them. We are now completely current on our required filings. There was a brief discussion on payment to Leda and Torre for the beginning classes they were teaching, and the Board authorized two payments—one at the end of the first 6 weeks and one at the end of the second.
4. Old Business
  - A. Update on 2016 Sectional. Noting Louise Abbott's absence Bill postponed much of the discussion on this topic. However, Leda expressed a concern about securing a caddy for the Swiss Teams. It was unclear if Louise had already made arrangements for one, but the Board authorized Leda to follow up with last year's caddy in Louise's stead. Charles noted that the flyers for the tournament had been distributed to all the clubs.
  - B. The Annual Meeting. Bill Ringbom noted that all the arrangements had been made for the meeting to take place on January 20 at the Morro Bay Bridge Club. He reaffirmed that the game would be a Unit Championship game with added master point awards, that the table fees would go to the Morro Bay Club, and that the Unit would fund \$50 for refreshments just as if it were a Unit Game. The Unit has a complete slate of candidates for the 5 vacant positions on the Executive Board for the election which will take place at the event. Pat advised she had her yearly treasurer's report ready for presentation and Charles affirmed he had the meeting minutes from the 2015 Annual Meeting ready to be read and approved by the membership.

5. New Business

A. Proposed By-Laws amendments or addition of regulations required by the ACBL. Bill Ringbom briefly discussed Fred's concern that several of our By-Laws needed to be updated to be in compliance with ACBL requirements. Our last update was in 1999. Bill postponed further discussion until the February meeting and Fred's return.

B. Torre led a brief discussion on the transition of the Secretary and Electronic Contact positions from Charles to his successor(s), expressing concern that the class instructors continue to receive all the ACBL reports. The Board agreed that upon petition to the Board the authorized list of recipients could be expanded to include individuals not currently on the Board.

C. Leda and Torre briefed the Board on the ongoing status of the new beginner's classes which started January 12. Leda advised that a total of 17 people were attending, either for all or part of the series. Thirteen of the attendees were new to duplicate bridge and only 1 is currently an ACBL member. This is exactly the group the Board intended that we reach out to and the two instructors were thanked for their efforts.

6. Club Activity Reports. San Luis Obispo—Bill Ringbom advised that the Club would hold a Swiss teams event on February 5. Morro Bay—Bill Woodson advised that new board elections would take place in March. Paso Robles and 5 Cities—No updates.

7. Adjourn to meeting of February 12, 2016. Bill Ringbom adjourned the meeting at 12:17 PM, advising that our next meeting would be on that date at 11:30 AM.

Respectfully submitted,

Charles Davis, Unit 540 Secretary