

Minutes of Regular Meeting  
San Luis Obispo Unit 540  
February 10, 2012

The meeting was called to order at 11:15 AM, by Board President Gina Kirk. Present were Board members George Sheffield, Pat Orlando, Bill Ringbom, Pat Hallock, Fred Strong, Louise Abbott, Bill Woodson, and Charles Davis. Also present was former Board member and President Gary Yant to assist with the discussion on the upcoming Sectional Tournament in Arroyo Grande.

Old Business:

1. Minutes of January meeting. Board members reviewed and approved the minutes from last month's meeting.
2. Revised and current financial reports. Board members reviewed and approved Treasurer Pat Hallock's revised financial report from the previous meeting and the new report for January 2012. Pat agreed in the future to add separate lines in the annual report to give a summary of the expenses/income from the Sectional Tournament.
3. Preparing for the Sectional Tournament. Pat Orlando handed out a five page summary of the tasks associated with administering the Sectional Tournament. The Board discussed the document in depth, assigning responsibilities for all tasks and clarifying duties and responsibilities for each Board member. Gina Kirk emphasized she wanted Board members to wear their badges throughout the tournament and she and Vice President George Sheffield agreed a small group would meet throughout the tournament to deal with any last minute issues.

New Business

- 4a. Mini-McKinney Medallions. The Board members reaffirmed we would not be purchasing medallions for this or the Ace of Clubs recognitions.
- 4b. Board Positions. A discussion was held regarding the filling of three positions: Sectional Tournament Coordinator, Unit Game Partnership Chair, and Unit 540 Membership Chair. No final determination has been made on the first position, Charles Davis agreed to fill the second position, and Louise Abbott the third position.
- 4c. Future Agenda Items. Gina Kirk advised the group that at next month's meeting she wished to include the following agenda items: Tournament evaluation and Mentor program. She asked all Board members to let her know if they wanted to propose other agenda items.
5. Next Meeting. The next meeting will be on March 9 at 11:30 AM.
6. Adjourn. The meeting was adjourned by Gina at 12:15 PM.

Respectfully submitted,

Charles Davis  
Unit 540 Secretary