

Minutes of Regular Meeting  
San Luis Obispo Unit 540  
June 13, 2014

The meeting was called to order at 11:35 AM, by Fred Strong. Present were Board members Pat Hallock, Doris Dunn, Bob Karriker and Charles Davis. Absent were board members Bill Donovan, Bud Zeuschner, and Torre Houlgate-West. Former board members Gary Yant and Gina Kirk attended part of the meeting to update the board on Unit 540's June 21<sup>st</sup> Longest Day events in support of the Alzheimer's Association. Board member Bill Ringbom joined the meeting at 12:05 PM.

1. Call Meeting to Order. Fred Strong called the meeting to order and briefly reviewed the agenda.
2. Review and Approval of the May minutes. After a brief discussion the board approved the minutes from last month's meeting.
3. Treasurer's Report. Pat Hallock reviewed the May Treasurer's report, noting that the Unit had \$6865.35 in its checking account and \$3375.87 in its savings account, for a total balance of \$10,241.22. The board approved her report. Additionally she presented, at Bill Ringbom's request, a comparison of the board's yearly supply expenses from 2010-2014. Her analysis showed that after a spike in 2012, supply expenses are now on a three year downtrend, on course to equal what was spent in 2010. Pat committed to providing a better break-out of supply expenses in the future. Pat concluded her report by requesting board permission to purchase either an accounting software program and/or a computer to assist in the preparation of her Treasurer's report. The board authorized her to evaluate the costs for both options and present her findings and recommendations at our next board meeting.
4. Old Business
  - A. ACBL's Longest Day Event. Gina and Gary briefed the board in depth on the progress of their arrangements for the June 21 event in San Luis Obispo and Paso Robles. There will be five games that day, four in San Luis and one in Paso Robles, with lessons offered at both venues. Unit members and their friends and family have donated over \$5000 so far for Alzheimer's research. Pat Hallock was asked to work with directly with Gina and Gary to set up a Longest Day accounting of expenses and the disbursement of the \$1500 in underwriting we've received, as well as the \$600 we've contributed, and agreed to do so. Gina reviewed the handling of refreshments for the events and the board confirmed that drinks would be provided at the usual cost of \$.50/apiece. Gina shared the advertisement that the Tribune had agreed to run on both its online and in its print editions. Gina asked and the board approved combining the 9 AM Paso Robles and San Luis Obispo games into a two-section single event, to increase masterpoint awards, both as sections and overall.
  - B. Stipend Renewal for Directors and/or Teachers. Fred shared with the board that Jim Parks had already completed his director's certification and that Bill Woodson was planning on doing so this summer. .

5. New Business
  - A. Replacement for outgoing board member Bill Donovan. The board voted to accept Bill Donovan's resignation effective on June 13 and to appoint Bill Woodson to complete the remainder of his unexpired term, effective immediately. Charles advised he would notify the ACBL of the change in Unit board membership.
  - B. Additional Action Items from board members. Pat advised the board that all paperwork had now been completed with Rabobank.
  - C. District 22 Election. Fred discussed the upcoming District 22 election for a representative to the national board. Charles confirmed that his notification to the ACBL will allow Bill Woodson to vote as a part of the board in this election. After discussion the board authorized Fred to notify the ACBL that we would like the election ballots sent to the board so we could vote as a part of a board meeting between August and October.
6. Club Activity Reports. Arroyo Grande and Morro Bay---no new reports. Paso Robles---Fred handed Bill Ringbom a calendar of club events for the next two months. SLO---Bill Ringbom advised that next week would be Jim Carpenter week at the SLO club.
7. Date/time of Next Meeting: Fred Strong announced the next meeting would be on July 11 at 11:30 AM.
8. Adjourn. Fred adjourned the meeting at 12:12 PM.

Respectfully submitted,

Charles Davis, Unit 540 Secretary