

SLO Duplicate Bridge Club

Board of Directors

Minutes – July 30, 2021

Present: Bill Donovan-President; Don Alderman–Treasurer; Kathy Borland–Secretary; Jack Luxton; Linda Seifert

Agenda Item	Discussion	Action	Person responsible	Date Completed
I. Approval of minutes	Minutes from 7/13/21 approved with changes	Approved		
II. Treasurers Report	Total in account - \$7,591.52 checking account Union Bank The club has 2 CD accounts each for \$5,000 Total CD's - \$10,014.50	Information		
<u>Old Business</u> A. Procedure for opening	1. Don reported he has secured a Liability policy that meets the requirements of the Parks & Recreation Department of SLO City, and it will go into effect Monday, August 2, 2021.. He also added to the same policy Directors and Officers coverage. General liability is \$469/yr and D & O is \$420/yr. The combined rate for both policies is \$889/yr. We also discussed checking into the possibility of getting a D&O policy for the Unit Board, 5 Cities Board and SLO Board in one policy. 2. Discussed the Club Manager Job Description. Discussed the need to be more specific in the job description of our expectations of the Club Manager. The Club Manager needs to attend our Board meetings.	Information Kathy and Linda will take to the Unit Board. Board will continue to work on the job description.	 Kathy & Linda Board	 1 year renewal ASAP

	<p>3. It became clear we are not ready for the opening on Monday. Don called Bill Ringbom and John Jr on a conf call that we all listened to and Bill is willing to make our boards for this next week. It is still unclear who will make the boards in the future. Also discussed using Deal Master Pro to obtain the dealer files for the dealing machine. The computer transfer of files was also discussed.</p> <p>4. Discussed changing our earlier decision to allow unvaccinated people to play with a mask. Board agreed only vaccinated people can play.</p> <p>Discussed the need to show proof of vaccine and it was decided that people need to show proof on their first visit to the Senior Center. It will be recorded.</p> <p>We will provide hand sanitizer at each table and E & W will carry their bidding boxes with them.</p> <p>Monday's game:</p> <ol style="list-style-type: none"> 1. Linda will check for vaccinations 2. Don will help people with Pay Pal 3. Jack will help set-up tables <p>5. The Senior Center is requesting membership renewals to be done prior to the opening of August 2nd. There will be no charge to existing members for the year 2021 due to losing 2020 to COVID. Membership fees and parking fees will be waived. The office is open from 9am to 1pm starting July 5, 2021, Monday through Friday.</p> <p>The Senior Center has requested no new memberships the first 2 weeks of opening.</p>	<p>Don and Bill will work with Bill Ringbom and John Jr to work out the details for obtaining the dealer files.</p> <p>Board approved: only Vaccinated people can play at the Senior Center and need to show proof of vaccine on their first visit. Linda will check for vaccine cards on Monday and record.</p> <p>Kathy bought the hand sanitizers and gave to Bill D.</p>	<p>Bill, Don, John Jr and Bill Ringbom</p> <p>Board</p> <p>Linda</p> <p>Bill</p>	<p>\</p> <p>August 2, 2021</p>
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D. Website sign-ups	<p>Jim Borland has the website set-up to do on-line registration. Don Talked to Jim B and the Pal Pal link is on the website.</p> <p>Linda said the Wednesday night game has a 6PM start time and also a 6:15PM start time. Jim B said he cannot control that because his software will only allow times on the half-hour.</p>	Information		
E. Payment system	<p>Don has set-up Pay Pal which is on the website. We will not do cash payments. Punch card is only for players to keep track of their game expenses/usage to compare with our records.</p> <p>Don has set-up a spreadsheet that can be used to record vaccinations and payments.</p>	<p>Kathy will make the punch cards.</p> <p>Information</p>	Kathy	August 2, 2021
F. Board vacancy	Tabled			
G. Review Parks & Rec agreement	<p>Bill is continuing to work with P & R and also the Senior Center Board. The agreement is new and they have more stipulations than before. Bill is working it through with them and will report at the next meeting.</p> <p>The Senior Center is looking for volunteers. All board members are to ask members if they are interested.</p>	No new updates. Bill has not received the final agreement.		
<u>New Business</u>	No new business			
Meeting Adjourned @ 12:45PM				
Next Meeting				

Respectfully Submitted: Kathy Borland, Secretary

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