

# SLO Duplicate Bridge Club

## Board of Directors

Minutes – July 13, 2021

Present: Bill Donovan-President; Don Alderman–Treasurer; Kathy Borland–Secretary; Jack Luxton; Linda Seifert

Agenda Item	Discussion	Action	Person responsible	Date Completed
I. Approval of minutes	Minutes from 7/1/21 approved with changes	Approved		
II. Treasurers Report	Total in account - \$17,541.66 \$7,638.80 checking account Union Bank  The club has 2 CD accounts each for \$5,000	Information		
<u>Old Business</u>				
A. Dealing machines and Bridgemates	Don picked up the Bridgemates from Bill Ringbom and checked them out and reported they are in good working order.  Don updated the Bridgemates just to be sure they were current.	Information  Information		
B. Purchasing new boards and bidding boxes	Bill and Don reported they did an inventory and we do not need to purchase any more boards or bidding boxes.	Information		
C. Procedure for opening	1. Don reported he has received a quote for Liability Insurance for the Senior Center for \$550/yr. Linda brought up the need for a Directors and Officers policy to protect us from possible lawsuits. She is an attorney and worked with non-profits and is a firm believer we need to protect our personal assets.	Kathy and Linda will take to the Unit Board. Kathy will check with her insurance friend and ask about costs.	Kathy & Linda Kathy	ASAP  ASAP

	<p>We also discussed checking into the possibility of getting a D&amp;O policy for the Unit Board, 5 Cities Board and SLO Board in one policy.</p> <p>2. Discussed the Club Manager Job Description. Bill will make a few corrections and send out to the board for final approval.</p> <p>3. Bill suggested we push back the opening date because we still have to work out liability insurance and many logistic issues. Decided to change the opening date to August 2, 2021. First week dates are Monday, August 2nd @ 12:30, Wednesday, August 4th @ 6:15pm, and Friday, August 6<sup>th</sup> @ 12:30pm. The first week will be FREE!</p> <p>4. Discussed guidelines for COVID. The Senior Center has no requirements. Don said we need to follow the science and the guidelines set by the CDC and California state guidelines. These guidelines are:</p> <ul style="list-style-type: none"> <li>a. Vaccinated people do not need to wear a mask and can go anywhere.</li> <li>b. Unvaccinated people need to wear a mask when inside, otherwise they do not need to wear a mask.</li> </ul> <p>Bill has heard from people that they will not play if unvaccinated people are in the room, even with a mask on. Discussed that people need to make their own decisions about safety, but the SLO Club will allow unvaccinated people with masks to play.</p> <p>Discussed the need to show proof of vaccine and it was decided that people need to show proof on their first visit to the Senior Center. It will be recorded.</p>	<p>Bill will send out revised job description</p> <p>Board approved</p> <p>Board approved: Vaccinated people need to show proof of vaccine on their first visit, and unvaccinated people need to wear a mask.</p>	<p>Bill</p>	<p>ASAP</p>
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	We will provide hand sanitizer at each table and E & W will carry their bidding boxes with them. Also need to provide masks.	Kathy will purchase hand sanitizer and masks.	Kathy	ASAP
D. Website sign-ups	Jim Borland has the website set-up to do on-line registration. Don wants to discuss a payment system with Jim linked to the website.	Don will talk to Jim B	Don	ASAP
E. Payment system	Discussed different payment options. People can pay ahead and get a card for \$60 that will cover 10 games. The Director would punch/mark the card. Also discussed cash to start. On-line payment is very difficult. Don wants to explore Pay Pal and Venmo options. We need someone to sell cash cards if online doesn't work or for those who won't pay online.	Will discuss further at the next meeting	Board	July 20
F. Board vacancy	Bill has talked to several people about serving on the Board. Kathy suggested we are not in a hurry as we have a good functioning board now.	Bill will continue to explore new board members.	Bill	July 20
G. Review Parks & Rec agreement	<p>Bill is continuing to work with P &amp; R and also the Senior Center Board. The agreement is new and they have more stipulations than before. Bill is working it through with them and will report at the next meeting.</p> <p>Membership renewals need to be done prior to the opening of August 2nd. There will be no charge to existing members for the year 2021 due to losing 2020 to COVID. Membership fees and parking fees will be waived. The office is open from 9am to 1pm starting July 5, 2021, Monday through Friday.</p> <p>The P&amp;R have requested no new memberships the first 2 weeks of opening.</p> <p>The Senior Center is looking for volunteers. All board members are to ask members if they are interested.</p>			

<u>New Business</u>	No new business			
Meeting Adjourned @ 2:30PM  Next Meeting Tuesday, July 20th @ 4:15pm	Meeting at Kathy Borland's 655 Buckley Rd. SLO			

Respectfully Submitted: Kathy Borland, Secretary

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