

**Subject:** ACBL 5-CITIES DUPLICATE BRIDGE CLUB - MINUTES OF 3/28/22 - Revision 2

**From:** Art Herbon <afterbon@gmail.com>

**Date:** 4/4/2022, 3:20 PM

**To:** Deb Cameron <debcameron@verizon.net>, Judy Obermeier <judyobermeier@aol.com>, Michael Carroll <mcar4u@aol.com>, Art and Jamie Herbon <afterbon@gmail.com>, David Crampton <david.rivergirl.crampton@gmail.com>, Thomas Snow <coinerbop@gmail.com>

**CC:** Jim Borland <jborland77@gmail.com>

Meeting called to order at 1pm

Role Call:

- Present - Mike Carroll, Art Herbon, Dave Crampton, Tom Snow, Judy Obermeier
- Absent - Deb Cameron

Treasurer's Report

- Judy reported no change since the November 23rd meeting. Balance is \$24,051

Minutes Report

- Art presented the November 23rd minutes. They were approved with no changes.

Officer Changes

- Art Herbon and Judy Obermeier agreed to reverse their roles. The board voted to approve Art Herbon as Treasurer, and Judy Obermeier as Secretary (with no change to Michael Carroll as President).
  - Judy will deliver treasurer's information to Art next week.
  - Art will retain the club history binder (with minutes dating back to 1983).
  - Judy has already completed IRS and California tax returns for 2020 and 2021 (next returns are due in early 2023)
  - Art will complete meeting minutes for 3/23/22.

Reopen 5-Cities Bridge

- The board moved to start weekly bridge games at the City of Arroyo Grande Community Center (formerly Women's Club) on 4/21 and 4/22. The motion passed 4 yes, 1 no. Dave dissented, expressing concern that April 20th was too soon.
- Covid Guidelines - The board agreed to using city guidelines. No proof of vaccination or masking is currently required.
- Tom Snow is in charge of interfacing with the city on planning, scheduling, announcements
- The city's mailer is due 4/8. Tom will create it for the Wednesday and the Thursday game. He will route it through the board for final approval, then submit it to the City.
- The games will use the city's \$70 punch cards for admission, \$7 per game.
- Art will coordinate with the city, and with the club manager for financial reporting on

- the punch cards (process for punching cards, how to receive money from the city, etc.)
- Art will coordinate with the city on past due amounts that are due for prior games that used punch cards.
  - Wednesdays' games format will be 0-199 with 1/2 hour lessons and about 18 boards.
  - Thursdays' games will be open format, with stratification when the director deems feasible (enough in attendance to split up). The director will be encouraged to use formats with 21 to 24 boards (less than normal) as a startup plan.
  - Tom will direct on Wednesday. John Fields Jr. and Deb will alternatively direct on Thursday.
  - Tom will ask Kelly about getting access for some advance setup at noon.
  - Thursday games start at 12:30. Admission is not guaranteed for those that arrive after 12:20.
  - Food and beverage will not initially be provided (the board can revisit this decision after startup)
  - No food at the tables. Beverages are allowed at the tables (water, coffee, etc.).
  - The board elected not to initially use advance registration (simplify startup). The board can revisit this issue later.
  - Tom will be partnership coordinator for Wednesdays. Deb will be partnership coordinator for Thursdays.
  - Tom will ask the city about prospects for starting a Tuesday game (probably an open game) ... what is availability of Community Center?
  - Announcements are planned in three email blasts. Tom will coordinate with Jim Borland. Suggestions are 4/4 for 'save the date', 4/17 for more details, 4/20 for reminder.

#### Credit Card

- Judy reported that the club has a credit card, and expressed the opinion that it is not necessary. This issue will be added to the next meeting agenda.

#### Computer

- It was noted that the club has one 'new' computer. The board discussed whether the new computer would be used to run Wednesday and Thursday games, or whether the old computer will have to be used on one of the days. Open issue for next meeting.

#### Merchant's Bank Account

- The board voted unanimously to approve the following for the club's Merchant's Bank Account:
  - Art Herbon is approved for signatory authority.
  - Mike Carroll is approved to remain with signatory authority.
  - Eli Zinner and Dave Crampton will be removed from having signing authority.

Insurance Update for City of Arroyo Grande (post-meeting discussion with Tom Snow ... included in the minutes for future reference)

- Policy # 51 SBM A7070 The Hartford Ins. Company
- Agent -Misha Russell—United Valley Ins. Services INC/PHS
- [misha@californiameridian.com](mailto:misha@californiameridian.com) - 805-466-3400
- Art contacting them to document coverage for AG (per Tom Snow's request)

Meeting adjourned at 2:15 pm

Executive session was continued at 2:15pm



Art Herbon  
Secretary, 5 Cities DBC  
805-294-3012 (cell)



Art Herbon  
805-294-3012 (cell)