

Five Cities Duplicate Bridge Club - Board Meeting Minutes – January 25, 2018

I. Meeting called to order at 11:15 AM. Attendance:

Eli Zinner, President – Present	David Crampton, Member - Absent
Mike Carroll, Vice President - Present	Jim Borland, Member - Present
Art Herbon, Secretary – Present	Patricia Kowal, Member - Present
Donna Kimber, Treasurer - Present	

A quorum was declared with 6 out of 7 board members in attendance. Others in attendance were Jim Solomon and Gary Gram. Gina Kirk, immediate past president, was not in attendance.

II. Minutes of 12/28/17 board meeting: Approved after minor corrections to Section VI-B-3 by acclamation (Herbon). Jim Solomon will post approved Minutes on the website, excluding Executive Session Minutes.

III. Treasurer’s Report (Donna Kimber)

- A. 1099 Forms for 2017 have been distributed, and 2017 tax forms will be filed before our next board meeting.
- B. The following individuals have been approved for individually signing checks at Rabobank: Donna Kimber; David Crampton; Mike Carroll; and Eli Zinner. Donna Kimber requested Art Herbon to submit a letter to the bank (801 Price St, Pismo Beach, CA 93449) authorizing the four people to sign up for check signing (the letter is attached to these Minutes).

IV. Club Manager and Director’s Report (Jim Solomon)

- A. ACBL website discussion -
 - 1. Five Cities DBC is the largest club between Santa Barbara and the Bay Area, with an average of 19 tables, and a thriving (13 table) Easy Bridge game.
 - 2. The club immediately posts game results to the Unit 540 website (the only club in unit 540 to do so).
 - 3. Jim suggested that “reservations requested” notes will be added to the website.
 - 4. It was generally suggested that the above information is “good publicity”, and should be added to websites.
- B. Annual club awards will be announced at next Thursday’s club game (2/1/18). Jim Solomon recommends that the club modify the “Jennings Stump” trophy to accommodate more names before it is awarded in 2019 (mount the trophy on a larger base).
- C. Jim Solomon briefly discussed special events.
- D. Jim Solomon notified the board that the SLO club is raising their fees from \$5 to \$6 per person. The Five Cities DBC will continue collecting \$5 per person.

V. Director's Report (nothing to report)

VI. Executive Session Business – None

VII. Old Business

A. The board held a short discussion regarding alternate locations.

B. The unit Sectional will take place 2/23 to 2/25

1. Food signup sheets will be coordinated to recruit volunteers on days they are attending the event.
2. Unit 540 requested a commitment of \$200 to \$250 from the Five Cities DBC. It was approved at an earlier board meeting.
3. Discussion regarding desirability of holding the Sectional at Elks Club: General comments were that it's a poor location. Another location such as the Vets' Hall should be considered in future years. However, the Vets' Hall is not available on the 4th weekends so an alternate schedule would need to be considered.
4. Unit 540 has requested that Five Cities DBC provide 30 tables, bidding boxes, clock to the Sectional, and it is being arranged by members.

C. Executive Session – No letter sent yet regarding the previous month's Executive Session.

VIII. New business

A. Refreshments – The effectiveness of the existing refreshment process was discussed. Currently, club members are requested to bring snacks once a month, according to the first letter of their last name. The weekly reminders for who brings snacks is currently contained in the weekly "invitation to play bridge". It was suggested that the current process would be more effective if a separate weekly email, sent exclusively to the people responsible for the week's snacks, be sent as a reminder. For example, those club members with last names starting with A-F would get an email in week one, reminding them to bring a snack.

B. Cold and Flu Season – The board discussed concerns regarding members showing up to play bridge that may currently be contagious with colds or flu. It was suggested that periodic announcements be made at games to remind people to stay home if they might be contagious, out of respect for those members that are highly sensitive to the impact of colds and flu.

IX. Next meeting is Thursday 2/22/18 at 11:15 AM, at the Vets' Hall. Meeting adjourned at 12:05.

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To Whom It May Concern:

On January 25, 2018, the Five Cities Duplicate Bridge Club directed me to authorize check signing privileges at Robo Bank Account #0112646601 to the following four officers of our club:

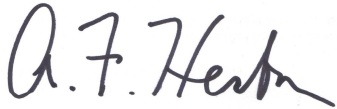
Donna Kimber

David Crampton

Mike Carroll

Eli Zinner

Signed – Club Secretary,

A handwritten signature in black ink that reads "A. F. Herbon". The signature is written in a cursive style with a long horizontal stroke at the end.

Arthur F. Herbon

Dated 2/06/2018